

GOVERNMENT OF THE DISTRICT OF COLUMBIA
District of Columbia Office of the Attorney General



Deputy General Counsel
District Department of Transportation
Office of the General Counsel

Vacancy Announcement #14-020
Salary range: LX-1 -- \$95,455 - \$133,204*

The Office of the Attorney General of the District of Columbia is seeking a Deputy General Counsel to work in the Office of the General Counsel (OGC) for the District Department of Transportation (DDOT).

DDOT provides municipal services in three distinct program areas: transportation infrastructure, transportation policy, and public space management. All of these program areas are committed to making District streets and public spaces safe and efficient for transporting people, goods, and information, with minimal adverse impacts on residents and the environment. DDOT's OGC provides legal guidance on policy, legislative, administrative, and personnel matters to DDOT.

The successful candidate will be responsible for:

- Providing advice and guidance to the General Counsel and senior DDOT officials regarding difficult and complex legal and policy matters, negotiation strategies, settlement agreements, and resolution of major conflicts involving DDOT and other parties.
- Negotiating with entities, such as CSX, Amtrak, the National Park Service (NPS), the Washington Metropolitan Area Transit Authority (Metro), utility companies, and private developers, to acquire the real property needed to support DDOT's transportation projects, such as the DC Streetcar, I-395 Airspace Project (Capitol Crossing), Klingle Road, South Capitol Street, and St. Elizabeths.
- Conducting complex real estate transactions, including performing title work, deed, easement, lease, purchase and sale preparations, real estate closings, or related matters.
- Acquiring real estate by eminent domain or quiet title, and submitting Right-of-Way (ROW) packages to the Federal Highway Administration (FHWA) for approval.
- Supporting the General Counsel to manage the senior and staff attorneys, Labor Relations staff, Ethics Counselor, FOIA Officer, and administrative staff in the OGC.
- Conducting legal sufficiency reviews of Memoranda of Understanding (MOUs), Memoranda of Agreements (MOAs), procurement contracts, and grants; drafting legislation; reviewing bond instruments and other financial documentation; conducting legal research and writing; and preparing legal advice memoranda.

- Performing legal sufficiency reviews of Categorical Exclusions (CE), Environmental Assessments (EA), Environmental Impact Statements (EIS), and other environmental documentation to assure compliance with the National Environmental Policy Act, Historic Preservation Act, Clean Air Act, Clean Water Act, and Endangered Species Act, among others and assisting with compliance of section 4(f) of the United States Department of Transportation Act of 1966, air quality, and climate change and other areas in which DDOT requires additional legal support.
- Representing DDOT in adjudicatory and quasi-adjudicatory proceedings, including matters before the Office of Administrative Hearings (OAH); preparing pretrial discovery, writing motions, preparing briefs, and conducting direct and cross-examination of witnesses; representing DDOT on matters before the Office of Employee Appeals (OEA), where agency disciplinary actions are appealed; responding to complaints of discrimination and representing DDOT before the Office of Human Rights (OHR) and the Equal Employment Opportunity Commission (EEOC) on mediations and fact-finding sessions.

The successful candidate must have a law degree and be a member of the District of Columbia Bar or eligible for waiver into the Bar. Excellent oral and written communications, and outstanding interpersonal skills are required. The candidate must have the ability to multi-task under tight deadlines.

This position is at a LX-1, and outside the Collective Bargaining Unit. Candidates for the position may be subject to a background check. This position is a 13-month term appointment, contingent on agency renewal. Open until filled. Screening of applications will begin on January 21, 2014.